

O/o the Chief General Manager  
Tamilnadu Circle,  
No. 80, Anna Salai,  
Chennai – 600 002.  
Tel: 044 2841 8685



भारत संचार निगम लिमिटेड  
(भारत सरकार का उपक्रम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

To  
DGMs,(Finance)  
O/o GM BSNL..... SSA  
AOs Civil/Electrical/CTSD

No.BSNL/Bkg/2-16/Genl-Corr/2011-12/Part-II/82 dated at Chennai the 13.07.2012.

Sub:- Fixation of date of submission of periodical cash requisition for  
payment of GPF Advance/Withdrawal -Reg.

Ref: Corp Office:-16-49/2012-B dt 18.06.2012

A kind reference is invited to BSNL Corporate Office letter cited under  
reference above.

As per BSNL Corporate Office instruction, the process of disbursement of GPF  
advance/withdrawal has been streamlined and the revised procedure to be followed  
for fund projection in respect of GPF payment is given below.

1. GPF advance/withdrawal applications may be received by SSAs/PAUs/Circle  
Office by 20<sup>th</sup> of each month and approved by competent authority by 25<sup>th</sup> of  
each month.
2. All sanctions shall be incorporated in the cash requisition for the first fortnight  
of the subsequent month.
3. Cash shall be authorised in the first week of the month by BSNL corporate  
Office subject to availability of funds.

This issue with the approval of General Manager (Finance)       :

Dy General Manager (CA)  
O/o CGM, TN Circle,  
Chennai-600 002